

**NORTHEAST HAYS COUNTY  
EMERGENCY SERVICES DISTRICT #2  
P.O. Box 153, Buda, TX 78610  
Administration: (512) 295-2232  
Fax: (512) 295-2848**

**MINUTES OF THE  
BOARD OF COMMISSIONERS OF  
NORTHEAST HAYS COUNTY EMERGENCY SERVICES DISTRICT #2  
September 13, 2018**

**CALL TO ORDER**

Jim Hollis called the meeting to order at 7:05 p.m.

**ROLL CALL**

Jim Hollis, Halley Ortiz, and Bert Bronaugh were present. Fire Chief Clay Huckaby, EMS Chief Gary Langshaw, Executive Assistant to the Fire Chief Molissa Endicott, and Administrative Assistant Kimberly Cisneros and were also present. Stacy Morgan arrived at 7:11. JB Kolodzey was absent.

**PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

1. Discussion was held on the minutes for the regular meeting on August 9, 2018 and for the two public hearings which took place on August 23, 2018 and August 30, 2018. A motion was made by Halley Ortiz and seconded by Jim Hollis to accept the minutes as presented. The motion passed unanimously. (3-0)
2. The Treasurer's Report for August 2018 was presented. A motion was made by Jim Hollis and seconded by Bert Bronaugh to accept the Treasurer's Report as presented. The motion passed unanimously. (4-0)
3. Discussion was held on the correspondence and the payment of monthly bills. Bills were present from: The Hays Central Appraisal District in the amount of \$2,968.06, the Hays Free Press in the amount of \$969.00, and Safe-D for \$1,100.00. Please note that check 2056 was voided due to a printing error.
4. Gary Langshaw presented the EMS Chief's Report. No action required.
5. No Commissioner reports were presented. No action required.
6. Discussion was held on the budget for fiscal year ending September 30, 2019. A motion was made by Jim Hollis and seconded by Halley Ortiz to accept the budget in the amount of \$1,809,140.00 which includes the operations contract with Hays County Emergency Services District #8 for \$1,155,226.00. The motion passed unanimously. (4-0)

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7. Discussion was held on the tax rate for 2019. A motion was made by Jim Hollis and seconded by Halley Ortiz to adopt the tax rate of \$.05 per \$100 property valuation (Order No. 09-13-18-01). The motion passed unanimously. (4-0)
8. Discussion was held on the letter of engagement from Jansen & Gregorczyk to perform the audit for fiscal year ending September 30, 2018. This agenda item was tabled. No action was taken.
9. Discussion was held on the Public Funds Investment Policy. A motion was made by Halley Ortiz and seconded by Jim Hollis to accept the Investment Policy as presented. The motion passed unanimously. (4-0)
10. Discussion was held on the Whistle Blower Policy. A motion was made by Halley Ortiz and seconded by Jim Hollis to accept the policy as presented. The motion passed unanimously. (4-0)
11. Discussion was held on the Conflict of Interest Policy. A motion was made by Halley Ortiz and seconded by Jim Hollis to accept the policy as presented. The motion passed unanimously. (4-0)
12. The 5 Year Plan was discussed. No action required.

**EXECUTIVE SESSION**

No executive session was held.

**ADJOURNMENT**

A motion was made by Jim Hollis and seconded by Stacy Morgan to adjourn the meeting at 8:20 p.m. The motion passed. (4-0)

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**Jim Hollis, President (NEHCESD#2)**