

**Hays County
Emergency Services District #2**

**Annual Financial Report
For the Year Ending**

September 30, 2018

JANSEN AND GREGORCZYK

Certified Public Accountants
P.O. Box 1778 Kyle, TX 78640
(512) 268-2749

INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Hays County Emergency Services District #2

We have audited the accompanying financial statements of the governmental activities of Hays County Emergency Services District #2 (the District), as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Hays County Emergency Services District #2, as of September 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-6 and 15 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Jansen and Gregorczyk
Kyle, Texas

March 15, 2019

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HAYS COUNTY EMERGENCY SERVICES DISTRICT #2

MANAGEMENT'S DISCUSSION AND ANALYSIS SEPTEMBER 30, 2018

Our discussion and analysis of the Hays County Emergency Services District #2's (the District's) financial performance provides an overview of the District's financial activities for the year ended September 30, 2018. Please read it in conjunction with the District's financial statements, which follow this section.

The financial report consists of three parts: Management's Discussion and Analysis (this section), the financial statements, and the notes to the financial statements.

FINANCIAL HIGHLIGHTS

- During the year, the District had expenses of \$1,349,178 compared to total revenues of \$1,777,365 resulting in an increase in net assets of \$428,187 for the year ended September 30, 2018.
- The District's cash and investments balance increased by \$402,589 for the fiscal year.
- The District contributed \$1,209,560 to Hays County ESD #8 for EMS purposes.
- The District purchased new capital assets in the form of a command vehicle, ventilators and other medical equipment during the year.
- The District changed the name to Hays County Emergency Services District #2.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements: The Statement of Net Position and the Statement of Activities provide information about the activities of the District as a whole and present a longer-term view of the District's finances. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending.

Reporting the District as a Whole

One of the most important questions asked about the District's finances is, "Is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities provide information about the District as a whole and about its activities in a way that helps answer this question. These statements include *all* assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's *net position* and changes in them. You can think of the District's net position—the difference between assets and liabilities—as one way to measure the District's financial health, or *financial position*. Over time, increases or decreases in the District's net position are one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the District's property tax to assess the *overall health* of the District.

THE DISTRICT AS A WHOLE

The District's total net assets increased by \$428,187 in the year ended September 30, 2018. Our analysis of the District's activities below focuses on net assets (Table 1) and the changes in net assets (Table 2).

Table 1

	<u>2018</u>	<u>2017</u>
Current Assets	\$ 1,605,368	\$ 1,199,964
Capital Assets, net	549,473	543,913
Total Assets	<u>\$ 2,154,841</u>	<u>1,743,877</u>
Current /Noncurrent Liabilities	-	17,223
Total Liabilities	<u>\$ -</u>	<u>\$ 17,223</u>
Net Assets:		
Invested in Capital Assets	549,473	543,913
Unreserved	<u>1,605,368</u>	<u>1,182,742</u>
Total Net Position	<u>\$ 2,154,841</u>	<u>\$ 1,726,655</u>

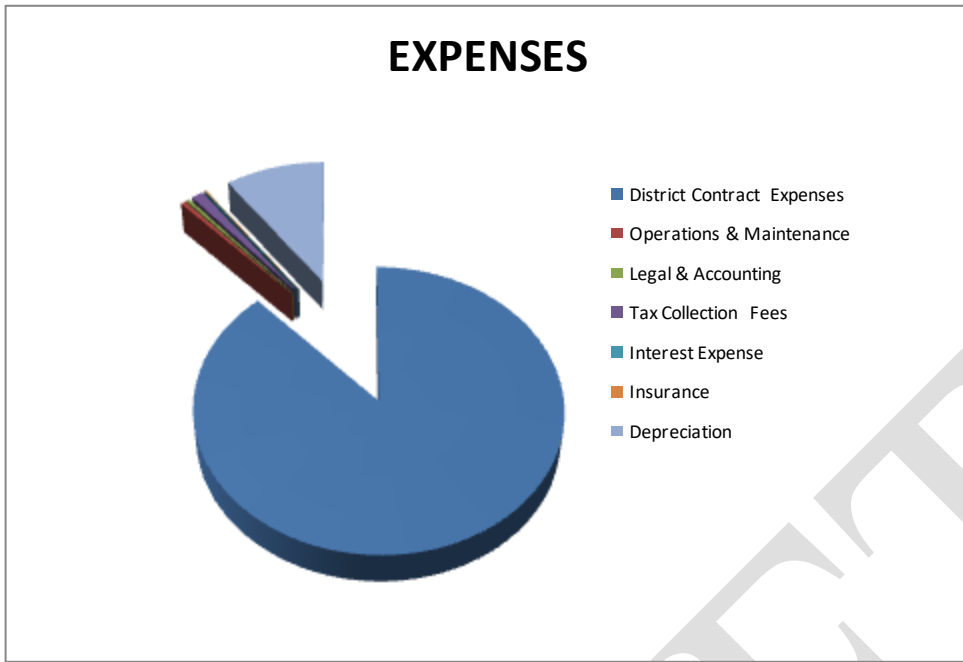
Table 2

Revenues

Ad Valorem Taxes	\$ 1,740,270	\$ 1,544,997
Interest & Misc.Income	37,095	9,267
	<u>1,777,365</u>	<u>1,554,264</u>

Expenses

District Contract Expenses	1,209,560	1,046,532
Operations & Maintenance	1,889	5,554
Legal & Accounting	4,100	3,775
Tax Collection Fees	13,665	13,685
Interest Expense	-	575
Insurance	1,163	1,164
Depreciation	<u>118,801</u>	<u>116,014</u>
Total Expenses	1,349,178	1,187,299
Increase in Net Assets	<u>\$ 428,187</u>	<u>\$ 366,965</u>



Unrestricted net assets, the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements were \$1,605,368 at September 30, 2018.

The District has sufficient revenues to pay expenses of the District.

Fund Budgetary Highlights

The Board of Commissioners did make budget increases during the year. The analysis of the budget is reflected on the Schedule of Revenues, Expenditures and Changes in Net Position-Budget and Actual-(Non-GAAP Budgetary Basis) following the Notes to the Financial Statements.

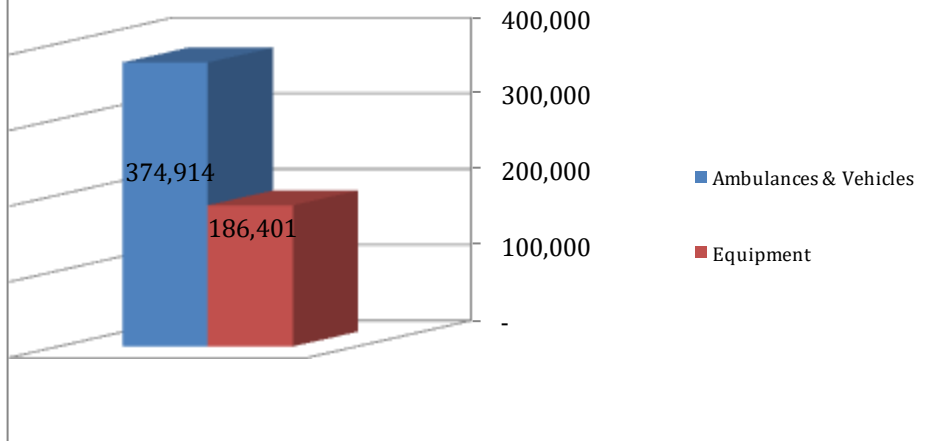
Revenues over expenses increased by \$419,812 during the year. Expenditures were \$94,252 less than budget and revenue was \$62,841 more than budgeted mainly due to increased tax revenue.

Capital Asset and Debt Administration

Capital Assets

At September 30, 2018, the District had \$1,304,857, excluding depreciation, invested in capital assets. Of this amount, \$777,525 represented ambulances and vehicles and \$527,332 is invested in depreciable equipment. Total depreciation for the year was \$118,801.

Fixed Assets(net of depreciation)



Debt Administration

The District had no debt as of September 30, 2018.

Economic Factors and Budgets and Rates

The District's appointed officials considered many factors when setting the fiscal year 2018 budget and tax rates. One of those factors is the economy and estimated needs to operate the District in the coming year.

This part of the county continues to grow, which provides some property tax revenue growth to offset inflationary trends in operating costs. As with many local government entities, the growth provides funding to help offset inflationary trends with existing programs, but it often leaves little funds available for new or enhanced programs or services.

Contacting the District's Financial Management

This financial report is designed to provide the taxpayers with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District's office at:

Ms. Halley Ortiz, Treasurer
Northeast Hays County ESD#2
P.O. Box 153
Buda, TX 78610

Hays County Emergency Services District #2
Statement of Net Position and Governmental Funds Balance Sheet
As of September 30, 2018

	General Fund	Adjustments (Note 5)	Statement of Net Assets
ASSETS			
Cash	\$ -		\$ -
Investments	1,586,356		1,586,356
Taxes receivable	19,012	-	19,012
Capital assets:			
Capital Assets, net of accumulated depreciation	-	549,473	549,473
Total Assets	<u>\$ 1,605,368</u>	<u>\$ 549,473</u>	<u>\$ 2,154,841</u>
LIABILITIES			
Current Liabilities:			
Accounts Payable	\$ -	\$ -	\$ -
Due within 1 year	-	-	-
Total liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - property taxes	\$ 19,012	\$ (19,012)	\$ -
FUND BALANCES/NET POSITION			
Fund Balances			
Fund balance - unassigned	<u>1,586,356</u>	(1,586,356)	
	<u>\$ 1,605,368</u>		
NET POSITION			
Net investment in capital assets			549,473
Unrestricted		1,605,368	1,605,368
TOTAL NET POSITION			<u>\$ 2,154,841</u>

See accompanying notes to the financial statements

Hays County Emergency Services District #2
Statement of Activities and Governmental Funds Statement
of Revenues, Expenditures and Changes in Fund Balances
For the Year ended September 30, 2018

	<u>General Fund</u>	<u>Adjustments (Note 5)</u>	<u>Statement of Activities</u>
Expenses:			
District Contract Expenses	\$ 1,209,560		\$ 1,209,560
Operations	1,889	-	1,889
Depreciation	-	118,801	118,801
Tax Collection Expenses	13,665		13,665
Professional Services	4,100		4,100
Capital Outlay	136,198	(136,198)	-
Debt Service	-	-	-
Interest Expense	-	-	-
Insurance	1,163		1,163
Total expenses	<u>\$ 1,366,575</u>		<u>\$ 1,349,178</u>
General revenues:			
Ad Valorem Tax Revenues	1,737,455	2,815	1,740,270
Other Income	24,411	(11,837)	12,574
Interest Income	24,521		24,521
Total general revenue	<u>\$ 1,786,387</u>		<u>\$ 1,777,365</u>
Change in net position/fund balance	419,812		428,187
Net position/fund balance - beginning	1,166,544		1,726,654
Net position/fund balance - ending	<u><u>\$ 1,586,356</u></u>		<u><u>\$ 2,154,841</u></u>

See accompanying notes to the financial statements

Hays County Emergency Services District #2

Notes to the Financial Statements

For The Year Ending September 30, 2018

Note 1 Summary of Significant Accounting Policies

The accounting policies of the Hays County Emergency Services District #2 (the District) conform to generally accepted accounting principles (GAAP) in the United States of America applicable to state and local governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's policies are described below.

A. The Reporting Entity

Emergency Services Districts may be organized in the State of Texas under the provisions of Article III, Section 48-e of the State Constitution. The Northeast Hays County Emergency Services District (ESD) was confirmed by election in 1989. The District was established to arrange for emergency services within its boundaries. The District operates under the Health and Safety Code in Chapter 775, Emergency Services Districts. The District contracts with and disburses funds to the nonprofit emergency medical services corporation located in San Marcos to provide for the emergency services in the Buda area.

Northeast Hays County ESD #2 is not included in any other governmental reporting entity as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards. Additionally, no other entity meets these requirements for inclusion in Northeast Hays County ESD #2 financial statements.

The District is governed by a five-member board of emergency services commissioners (the Board) appointed for two-year terms by the Hays County Commissioners. The Board sets the budget and tax rate within limits authorized by Chapter 775 of the Health and Safety Code.

B. Government-Wide Financial and Fund Financial Statements

The District is considered a special purpose government under GASB Statement No. 34. This allows the district to present the required fund and government-wide statements in a single schedule. The requirement for fund financial statements to be prepared on the modified accrual basis of accounting is met with the "General Fund" column. An adjustment column includes those entries needed to convert to the full accrual basis government-wide statements. The Statement of Net Position and the Statement of Activities are government-wide financial statements. They report information on all of the District's activities. The District services are supported primarily by ad valorem taxes. The Statement of Activities demonstrates how the District used revenue.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are

collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within thirty-one days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Interest and taxes associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when the District receives cash.

D. Cash and Cash Equivalents

Cash and cash equivalents are short-term highly liquid investments that are readily convertible to known amounts of cash and so near maturity that there is no significant risk of changes in value due to changes in interest rates.

E. Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first and then unrestricted resources as they are needed. When both unassigned and committed or assigned funds are available for expenditure, committed or assigned funds are used first.

F. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from these estimates.

G. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

The District reported unavailable revenue in the form of property taxes as Deferred Inflows of Resources in the Statement of Net Position. Deferred Inflows arise when potential revenue does not meet both the measurable and available criteria for recognition in the current period. In general, monies received within thirty-one days after year-end are considered to have been for prior year services.

H. Capital Assets

All capital assets are capitalized at cost (or estimated historical cost) at the time of acquisition and updated for additions and retirements during the year. The District does not possess any infrastructure. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not. Depreciation is calculated on a straight-line basis.

Estimated useful lives are as follows:

Ambulances	10 years
Equipment	5 years

Note 2 – Cash Deposits and Investments

The District's deposits exposed to concentrations of credit risk consist of cash, which is deposited in two major financial institutions. At September 30, 2018, the carrying amount of the District's cash deposits was \$7,720 and the bank balance was \$8,820. The District has no deposits in excess of FDIC insurance.

Interest Rate Risk. The District does have a formal investment policy in place. The District's cash and cash equivalents are currently invested in short-term instruments such as certificates of deposits, money market funds and an interest-bearing checking account.

Credit Risk. The Board Directors has authorized the District to invest in compliance with V.A.T.C.S. Government Code, Title 10, Chapter 2256 (Public Funds Investment Act of 1993). Money in any fund may be placed in obligations of the United States or its instrumentalities; direct obligations of this state or its agencies; collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of United States; other obligations, the principal and interest of which are unconditionally guaranteed or insured by this state or the United States or its instrumentalities; and obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent, Certificates of Deposit and any other investment authorized in Chapter 2256. Accordingly, cash is invested in money market funds or interest-bearing demand deposits and is stated at fair value.

Custodial Credit Risk. In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. As of September 30, 2018, all of the District's deposit balance was covered by federal depository insurance.

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

All investments at year end were held in the Texas Local Government Investment Pool (TexPool). The State Comptroller oversees TexPool, with Federated Investors managing the daily operations of the pool under a contract with the State Comptroller. TexPool is a 2(a)7 like fund, which means that it is structured similar to a money market mutual fund. It allows shareholders the ability to deposit or withdraw funds on a daily basis. Such funds seek to maintain a constant net asset value of \$1.00 although this cannot be fully guaranteed.

TexPool is rated AAAM (the highest rating a local government investment pool can achieve) and must maintain a dollar weighted average maturity not to exceed 60 days, which is the limit. At September 30, 2018 the TexPool portfolio had a weighted average maturity of 51 days. However, the District considers the

holdings in these funds to have a one day weighted average maturity because the share position can usually be redeemed each day at the discretion of the shareholder, unless there has been a significant change in value.

As of September 30, 2018, the District had \$1,578,636 invested in TexPool.

Note 3 - Property Taxes

The District has the authority to levy a tax to a maximum of \$.010 per \$100 of value. Property Taxes are levied each October 1 on the assessed valuation of all taxable property in the District. The tax rate for the October 1, 2017 levy was \$.050 per \$100 of value. Taxes are due on receipt of the bill and are delinquent if not paid before February 1 of the year following the levy. On January 1 of each year, a tax lien attaches to property to secure the payment of all taxes, penalties and interest ultimately imposed. Taxes are billed and collected by the Hays County Tax Assessor-Collector.

Note 4 - Capital Assets

The following is a summary of changes in Capital assets for the year:

	Balance <u>9/30/17</u>	Additions	Retirements	Balance <u>9/30/18</u>
Capital assets being depreciated:				
Ambulances & Vehicles	\$ 861,850	\$ 34,470	\$ (118,795)	\$ 777,525
Equipment	425,604	101,728	-	527,332
Total assets being depreciated	1,287,454	136,198	(118,795)	1,304,857
Less accumulated depreciation	(743,541)	(118,801)	106,958	(755,384)
Total capital assets	<u>\$ 543,913</u>	<u>\$ 17,397</u>	<u>\$ (11,837)</u>	<u>\$ 549,473</u>

Note 5 - Adjustments to Convert Fund Statements to Government-Wide

Unrestricted fund balance - governmental fund	\$ 1,586,356
Increase net position for capital assets not reported in the governmental funds	549,473
Debt service not included in general fund	-
Taxes receivables deferred in the fund financial statements and in the government-wide financial statements	19,012
Net position - governmental activities	<u>\$ 2,154,842</u>
Net change in fund balance - governmental fund	419,812
Capital outlays recognized as expenditures in the fund financial statements	136,198
Depreciation expense not recognized in the fund financial statements	(118,801)
Net effect of sale of assets	(11,837)
Interest expense not recognized in the General Fund	-
Net increase in tax receivable deferred in the fund financial statements and not in the government-wide financial statements	2,815
Change in net position - governmental activities	<u>\$ 428,187</u>

NOTE 6 – Budget Variances

The District adopts an annual budget for the General Fund. The District amends the budget as needed during the year. There were current year amendments. Certain revenue and expenses were different than budgeted, resulting in a lower than budgeted fund balance.

NOTE 7 – Subsequent Events

The board has reviewed subsequent events from year end to the date of this report, March 15, 2019 and no material issues were found.

NOTE 8 – Other Matters

Auditing standards GASB Cod. 2300.107 as well as FASB Statement No. 57 require disclosure by the governmental entity regarding related party transactions. No such instances or transactions were noted in the audit findings.

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SUPPLEMENTARY SCHEDULES

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Hays County Emergency Services District #2
 Budgetary Comparison Schedule
 General Fund
 For the Year Ended September 30, 2018

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenues:				
Ad Valorem Tax Revenues	\$ 1,694,659	\$ 1,694,659	\$ 1,737,455	\$ 42,796
Other Income	10,000	10,000	24,411	14,411
Interest Income	7,050	7,050	24,521	17,471
Total general revenue	<u>1,711,709</u>	<u>1,711,709</u>	<u>1,786,387</u>	<u>74,678</u>
Expenditures:				
Contracted EMS services	1,209,560	1,209,560	1,209,560	-
Operations	1,500	1,500	1,889	(389)
Tax Collection expenses	14,930	14,930	13,665	1,265
Professional Services	6,500	6,500	4,100	2,400
Debt Service	-	-	-	-
Insurance	1,500	1,500	1,163	337
Capital Outlay	215,000	215,000	136,198	78,802
Total Expenditures:	<u>1,448,990</u>	<u>1,448,990</u>	<u>1,366,575</u>	<u>82,415</u>
Net change in fund balance	262,719	262,719	419,812	157,093
Beginning fund balance	<u>1,166,544</u>	<u>1,166,544</u>	<u>1,166,544</u>	<u>-</u>
Ending fund balance	<u>\$ 1,429,263</u>	<u>\$ 1,429,263</u>	<u>\$ 1,586,356</u>	<u>\$ 157,093</u>