

HAYS COUNTY
EMERGENCY SERVICES DISTRICT #2
P.O. Box 153, Buda, TX 78610
Administration: (512) 295-2232
Fax: (512) 295-2848

MINUTES OF THE BOARD OF COMMISSIONERS OF
HAYS COUNTY EMERGENCY SERVICES DISTRICT #2 MEETING
November 18, 2021

CALL TO ORDER

Halley Ortiz called the meeting to order at 7:00 p.m.

ROLL CALL

Halley Ortiz, Bert Bronaugh, Stacy Morgan, and Joshua Harper were present. JB Kolodzey was absent. Fire Chief Clay Huckaby, Executive Director of Administration Molissa Welch, Administrative Coordinator Candice Parker, and EMS Chief Sam Schuleman were also present.

PUBLIC COMMENTS

There was no public comment.

ACTION ITEMS

1. Discussion was held on the minutes for the regular meeting on October 21, 2021. A motion was made by Bert Bronaugh and seconded by Joshua Harper to accept the minutes as presented. The motion passed unanimously. (4-0)
2. The Treasurer's Report for October 2021 was presented. A motion was made by Joshua Harper and seconded by Bert Bronaugh to accept the Treasurer's Report as presented. The motion passed unanimously. (4-0)
3. The EMS Chief's Report was presented by EMS Chief Sam Schuleman.
4. A Commissioners report was presented by Stacy Morgan discussing the benefits of establishing 311 in Hays County. No Action Taken.
5. Discussion was held on the Public Funds Act Policy, the Whistleblower's Policy, and the Conflict-of-Interest Policy. A motion was made by Halley Ortiz and seconded by Joshua Harper to adopt the Public Funds Act Policy, the Conflict-of-Interest Policy, and the Whistleblower's Policy with Halley Ortiz as Compliance Officer. The motion passed unanimously. (4-0)
6. Discussion was held on purchase of iSimulate Lifepack as noted in the 5-year plan. A motion was made by Joshua Harper and seconded by Stacy Morgan to amend the budget. The motion passed unanimously. (4-0)
7. Discussion was held on amending the budget for payroll expenditures due to having 27 pay periods instead of the traditional 26 in a year for fiscal year ending September 30, 2022. A

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motion was made by Bert Bronaugh and seconded by Joshua Harper to amend the yearly contract with Hays County Emergency Services District #8 and the corresponding budget line item by \$67,054.37 to accommodate the additional pay period in fiscal year ending 2022. The motion passed unanimously. (4-0)

8. Discussion was held on protocol for donated property. No action was taken.
9. Draft Station User Fee Agreement document not ready for review. No Discussion held.
10. Discussion on the 5 Year Plan. No action was taken.

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

A motion was made by Bert Bronaugh and seconded by Joshua Harper to adjourn the meeting at 8:49 p.m. The motion passed unanimously. (4-0)



Halley Ortiz, President (HCESD#2)